



## AGENDA

Regular Meeting Board of Library Trustees | Altadena Library District  
Community Room – Main Library – May 20, 2019 – 5:00 p.m.

**PUBLIC REQUESTS FOR DOCUMENTS:** The District provides a public inspection copy of all materials included in the agenda packet distributed to the Board members. Members of the public who wish to obtain a copy of any document may do so by completing a Request for Public Document form and submitting it to Administration who will arrange for the documents to be copied at a charge of 15¢ per page. Request forms are available at the District Administration offices.

In compliance with the Americans with Disability Act, if you need special assistance to participate in the meeting, please contact Kylynn Chaney at (626) 798-0833 x118 at least 48 hours prior to the meeting so the Altadena Library District may make reasonable arrangements to ensure accessibility to the meeting.

**1. Call to order, Roll Call, Public Comment on Closed Session Agenda (5:00 pm)**

**2. Closed Session**

The Board of Trustees will recess into closed session pursuant to the Ralph M. Brown Act (Government Code Section 54960 et seq.) for purposes of the discussing and/or taking action on the following items:

1. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(2)

**3. Open Session (5:30 pm)**

- a. Approval/Reordering of Agenda Items
- b. Adoption of Agenda
- c. Public Comment on Non-Agenda Items

**4. Consent Calendar**

*The Board of Library Trustees hereby approves the items and recommended actions in the Consent Calendar listed below:*

- Approval of Minutes – Regular Meeting held April 22, 2019, Page #
- Approval of Minutes – Special Meeting held April 29, 2019, Page #
- Statistical Reports – YTD – April 2019, Page #
- Departmental Monthly Reports – April 2019, Page #

**5. Consideration of Items Removed from the Consent Calendar**

*Items removed from the Consent Calendar discussed individually at this time.*

**6. Reports (Information)**

- a. Reports of Support Groups
  - (i) Altadena Library Foundation
  - (ii) Friends of the Altadena Library
- b. District Director's Report – April 2019, Page #
  - (i) Library General Operations
  - (ii) Youth and Family Services Department Presentation
- c. Financial Reports – March 2019, Page #
- d. Committee Reports
  - (i) Bylaws Committee
  - (ii) Budget Committee
  - (iii) Executive Search Committee
  - (iv) Strategic Planning Committee
  - (v) Facilities Committee
- e. Trustee Reports

**7. Unfinished Business**

- a. Brown Act Refresher (Information)
- b. California Voter Rights Act (Action)
- c. Review and Approval of Updated Board Policy (Action)

**8. New Business**

- a. Preliminary Budget Review for FY 19/20 (Discussion/Action)
- b. California Library Association Membership and Conference (Action)
- c. ACA 1, Local Government Financing (Action)
- d. Appointment of Government Relations Liaison (Action)
- e. Review and Approval of Updated Filming and Photography Policy (Action)
- f. Review and Approval of Full Day Closure for Filming Request by Lorber Locations (Action)
- g. Review and Approval of Updated Meeting Room Policy (Action)
- h. Review of Board of Trustees Calendar for FY 19/20 (Action)

**9. Correspondence**

**10. Proposed Future Agenda Items**

**11. Adjournment**

Individuals may address the Board regarding any item of Library business on or not on the agenda. Comments are limited to 3 minutes per item. At the discretion of the Board President, individuals may be allowed a longer presentation. While all comments are welcome, the Brown Act does not allow the Board to take action on any item not on the agenda. If speaking before the Board, please give your name and state the agenda item and/or issue you wish to address.