

Altadena Library District
Exemption Request Form for Very Low Income
Application 2024-25

This application serves to request - Altadena Library District Very Low-Income Exemption for 2024-2025.
This exemption form must be filed annually.

Very Low Income Exemption - The special parcel tax shall not be imposed upon any very low-income owner as of July 1 of each applicable Fiscal Year, of a parcel used solely for owner-occupied, single-family residential purposes, if the owner obtains an annual exemption to the special tax upon approval of the Altadena Library District. Very low-income means the parcel owner's income is equal to or lower than the U.S. Department of Housing and Urban Development (HUD) income limits used to determine eligibility for assisted housing programs as set forth in the Los Angeles-Long Beach-Glendale, California HUD Metro FMR Area rates published annually.

To qualify for a Very Low-Income Exemption for an owner-occupied, single family residence, you must earn a total annual household income calculated on the number of people in the household **in tax year 2023**, less than:

1 Person \$44,150 2 People \$50,450 3 People \$56,750 4 People \$63,050 5 People \$68,100

An application must be postmarked on or before June 30, 2024. Failure to file in time will result in rejection of your application for exemption unless good cause can be shown for failure to timely file. If your application cannot be processed, you will be notified in writing, explaining the reason and requesting the necessary information needed to process your application.

All applicants must complete the following information (Please print clearly or type):

Residential Parcel #: _____

The parcel is owner occupied: Yes No

(This 10 digit Parcel # can be found on the upper left hand corner of your Property Tax Bill.)

Property Owner's Name(s): _____

Property Address: _____

City & Zip: _____

Daytime Telephone: _____

1. PROOF OF RESIDENCE (Required)

Please attach a copy of one of the following documents that shows that the property you own is also your primary place of residence. (Check One)

Driver's License California ID Card Property Tax Bill Other Proof of Residence

2. PROOF OF INCOME (Required)

Total Household Income* \$ _____ Number of people living in household _____

*Household income is the combined gross income, including taxable and non taxable, for all persons who occupy a single family residence and does not include Federal and State income tax adjustments, deductions, exemptions or credits. ***(Please enclose in a sealed envelope a copy of your 2023 filed tax return (Form 1040, 1040A or 1040EZ tax return) or Social Security Benefits Statement for all members of the household to be used for determining your income qualification for Very-Low Income exemption. This form will be stamped and kept confidential and will only be used to determine your income qualifications. Please include only the pages showing income. Social security numbers may be redacted.***

3. SIGNATURE IS REQUIRED BELOW TO PROCESS APPLICATION

I declare under penalty of perjury under the law of State of California that this claim (including any accompanying proof of age documents) and the information including my household income is, to the best of my knowledge, correct and complete. I am a resident of the property listed above.

Executed this day of _____, 20__.

Property Owner's Signature : _____

Warning: This application is subject to verification and any misrepresentations could result in a denial of the exemption.

4. MAILING ADDRESS (Before mailing, please make a photocopy for your records)

Please mail, fax or email the completed application with attachments to:

NBS

Attn: Altadena Library
32605 Temecula Parkway, Suite 100
Temecula, CA 92592

Telephone: (800) 676-7516 Fax: (951) 296-1998 Email: customer@nbsgov.com

Altadena Library Website: altadenalibrary.org

Your application must be postmarked by June 30, 2024